UNIVERSITY of MARYLAND Health Sciences and Human Services Library

HSHSL Historical Collections Development Policy

Refer Questions to: Tara Wink, Ext. 6-5048 Revised Date: Novemmber 2023

Approved By: Division Heads

The University of Maryland Health Sciences and Human Services Library (HSHSL)'s Historical Collections Department comprises two distinct groups of materials. The department houses books that are considered to have historical significance in the fields of the health sciences and human services. In addition, the department includes a collection of historical campus materials, such as college catalogs and yearbooks, as well as primary source documents.

Once a historical collection has been started, the HSHSL has full responsibility for its physical maintenance and further development; however, monetary donations in support of our collections are always appreciated. The Historical Collections Librarian and Archivist is the person chiefly responsible for selecting and acquiring such materials. The continued growth and development of the collections depends upon purchases, gifts, and the transfer of items from the circulating collection when their age and historical significance merit such treatment.

Historical Book Collections

Historical Collections is interested in acquiring historically significant works for its UMB Book Collections listed below. The department is specifically interested in collecting works in the health sciences and human services by persons associated with the University of Maryland, Baltimore. Books about the University's history are also sought. In the case of duplicates, we retain the better copy. We dispose of the duplicates according to our discretion.

UMB Book Collections:

Grieves Dental Collection

Medical Historical Collection

Nursing Historical Collection

Pharmacy Historical Collection

Social Work Historical Collection

UMB History, Archives, and Manuscript Collections

The HSHSL is not the institution's official archive; however, we do maintain the institution's history. We are interested in collecting unpublished archival records and reports, minutes, correspondence, photographs, and other similar documents and materials. Items being sought include private collections of faculty or staff associated with the campus, such as individual papers, correspondence, files, lab notes, personal libraries, and selective memorabilia. Also of interest are materials related to institutions that merged with UMB and its associated schools,

materials related to health sciences and human services in Baltimore, and items pertaining to the history of UMB schools.

Our collection of historical campus materials includes:

Books, pamphlets, and other items dealing with the founding of the University and its components.

College catalogs, yearbooks, alumni bulletins, commencement programs, etc.

Newsletters or other pertinent published items originating from campus offices.

Publications from the University of Maryland Medical Center, prior to 1984, such as annual reports, newsletters, and other current-awareness publications originating from UMMC offices.

Biographical vertical file materials pertaining to individuals considered important to the history of the campus

Official Library publications, such as annual reports, newsletters, programs of events, etc.

Manuscripts of professional and personal papers of persons associated with UMB and merged institutions.